

# BROAD GENERAL EDUCATION TRACKING BOOKLET

Name	
Class	
Pupil Support Teacher	
Attainment Mentor	

## TRACKING YOUR PROGRESS

We want you to consider how well you are doing in each of your courses and to be able to identify aspects of your work which you feel positive about and those which you feel could be improved. This will then enable you to have a clear idea of what you have to do to achieve your potential.

Over the course of the year you will need to update this booklet with the following:

- Homework, performance assessment or test results
- Discussions you have with teaching staff on your strengths and areas for improvement.

You must also record your level attained and progress you are making towards achieving the next level.

You are also able to discuss the information in these pages with parents or people that are helping you to study at home, so that they can understand the progress you are making.

Using these tracking sheets, along with your tracker reports and parents evening will provide a picture of your progress in your subjects.

# **RECORD OF PROGRESS**

You can use the tables on pages 6 to 19 to record any test scores or homework marks you have received to allow you to see your progress over time.



# **TRACKING AND MONITORING - 2019-2020**

LEVEL ATTAINED (PRE-TERM 1)	PROGRESS WITHIN LEVEL (TERM 1/2)	PROGRESS WITHIN LEVEL (TERM 3)	PROGRESS WITHIN LEVEL (TERM 3/4)
2 s	2 g	2 g	
	ATTAINED (PRE-TERM 1)	ATTAINED LEVEL (PRE-TERM 1) (TERM 1/2)	ATTAINED LEVEL LEVEL (PRE-TERM 1) (TERM 1/2) (TERM 3)

## **STUDY**

As well as having a regular schedule of homework, students are expected to study at home regularly. Studying is not just something to do just before you have a test.

# Effective studying is:

- Planning times in the week to review or look over the work you have done in class as well as doing homework.
- · Having somewhere quiet and comfortable to study.
- Sticking to your schedule.

# Things you can do in study time

- Make sure your files are organised, and your notes are in the correct order.
- Catch up on any missed work. This is your responsibility to do this.
- Read over your class work to make sure you understand it. If you find you do not understand it when you have gone over it a couple of times, ask your teacher for help at the next lesson.



You need to make appointments for your parent(s)/carer(s) to speak to your teachers. Make sure parent(s)/carer(s) are coming before you ask your teachers.

Time	Subject	Teacher	Time	Subject	Teacher
4:30			5:35		
4:35			5:40		
4:40			5:45		
4:45			5:50		
4:50			5:55		
4:55			6:00		
5:00			6:05		
5:05			6:10		
5:10			6:15		
5:15			6:20		
5:20			6:25		
5:25			6:30		
5:30					

Date of Parents' Evening	
Parent/Carer Signature	
	5

Subject							
Date							
Test/ Homework							
Mark							
Percentage							
Tracker		Strengths		Areas 1	or Improv	ement	
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2							
3							

Subject							
Date							
Test/ Homework							
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Percentage							
Tracker		Strengths		Areas 1	or Improv	ement	
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3							

Subject							
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Test/ Homework							
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Tracker		Strengths		Areas 1	for Improv	ement	
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Tracker		Strengths		Areas 1	for Improv	ement	
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Subject									
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Tracker		Strengths		Areas for Improvement					
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